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CA20108 FAIRNESS

Core group extended meeting

Location: <https://complexhub.rs/>

Address: Trg Ferenc Fehera 7, Novi Sad, Serbia

## Minutes

**Dates:** February 6th – 7th, 2025

**Day 1: February 6th, 2025 9:00-17:00**

### **Adoption of Agenda**

The agenda for the meeting was adopted without modifications. (*Annex 1*).

### **Updates on Planned Activities and Deliverables**

- **Overview of Deliverables:**
  - Discussion on deliverables scheduled for completion by October 13th, 2025. (*Annexes 2, 2a and 3*).
  - Special focus on *D4.1 Inventory of Transferable Activities ver. 2*. (*Annex 4*). ([Document Link](#))
- **Key Updates:**
  - *Dissemination Box*: Ana Firanj Sremac assisted all national representatives in sending reminders to participants in national languages.
  - *Book Status*: Report provided by Prof. J. Eitzinger (attached to the meeting materials). (*Annex 5*).
  - *Workshops and Summer School (WS+SS)*: To be organized in cooperation with the Italian Agrometeorological Society in Ancona, Italy, from June 9th–13th, 2025. (Pavol to confirm. If confirmed, Dusan to update the FAIRNESS Calendar).
  - *Thematic Groups*: Participants were organized into thematic groups for focused discussions on specific topics.

Summary of deliverable\_status\_30-01-2025 is in (*Annex 6*).

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## Draft List of Thematic Groups and Participant Distribution

### 1. Conference, General Meeting (GM), and Management Committee Meeting (MCM) Organisation

- **Scientific Committee:** Ana Firanj Sremac, Marko Kaasik
- **Organizing Committee:** Vesna Tunguz, Pavol Nejedlik
- **Discussion Points:**
  - Technical details
  - Abstract review process – Scientific committee
  - Potential publication of summaries – put on CA20108 web site
  - Number of participants and venue planning - 26

### 2. D1.4 Guidelines for FAIR Principles and Methodological Improvements (M39) & D4.4 Long-term Sustainability Plan

- **Key Participants:** Mark Roantree, Branislava Lalic
- **Discussion Points:**
  - Draft structure of D4.4 completed; current version of D1.4 to be improved (attached).
  - *FAIR record* designated as a keyword for Zenodo entries.  
([Document Link](#))

### 3. Science Communication Plan

- **Key Participants:** Claire Galagher, Peter Marčiš, Marko Kaasik
- **Discussion Points:**
  - Development of newsletters and video materials for dissemination.
  - Topics for videos: "How to fill gaps?", "How to make data FAIR?", "How to organise urban/rural micromet measurements?"
  - Creation of an Action card and LN account.
  - Agreement on recording training sessions during WS.
  - *FMP 2.0* video instructions planned.
  - Marko Kaasik to visit Bratislava for collaboration with Slovakian colleagues.

### 4. Inventory of Region-Specific Stakeholder and User Needs (D3.4)

- **Key Participants:** Weidinger Tamás, Anastasia Paschalidou, Levent Saylan, Aleksa Lipovac
- **Output:** Template for *D3.4* completed.  
([Spreadsheet Link](#))

### Wrap-Up of Day 1

- Each thematic group selected one reporter to summarize discussions.

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**Day 2: February 7th, 2025 9:00-17:00**

**Topic: PR2 Review – Analysis and Gap Mitigation Plan**

**• Discussion Points:**

- In-depth analysis of PR2 results in alignment with Memorandum of Understanding (MoU) objectives.
- Identification of gaps and formulation of plans to address these issues.
- Preparation for the final report based on the PR2 format.

**Conclusion:**

- All thematic groups and activities are progressing as planned, with specific tasks and follow-ups assigned.
- Next steps include finalizing deliverables, preparing for WS+SS in June 2025, and aligning all reporting structures for the final report.

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**Annexes:**

*Annex 1 Agenda to Extended core group meeting Novi Sad February 2025*

*Annex 2 PR2 Chair Report CA20108 2024-07-30*

*Annex 2a PR2 RapporteurReview CA20108\_2024-07-30*

*Annex 3 Agroecoinfo\_Lalic\_Koci\_Roantree*

*Annex 4 Book\_Report\_MeetingNS*

*Annex 5 D4.1\_f1*

*Annex 6 Summary of deliverable\_status\_30-01-2025*

<https://docs.google.com/spreadsheets/d/1aIY04DA1lakEaw1qDiW8ByT29PAYqYxt/edit?gid=1696164755#gid=1696164755>

[https://docs.google.com/document/d/17bnplc7r7l1v5ltNETNsiSW\\_Ylz\\_Ua25/edit](https://docs.google.com/document/d/17bnplc7r7l1v5ltNETNsiSW_Ylz_Ua25/edit)

[https://docs.google.com/spreadsheets/d/1f8tViDnd\\_vBZae9fZOjcYpDJ6TIWQunH1prlrpahw-g/edit?gid=0#gid=0](https://docs.google.com/spreadsheets/d/1f8tViDnd_vBZae9fZOjcYpDJ6TIWQunH1prlrpahw-g/edit?gid=0#gid=0)



Annex 1 Agenda to  
Extended core group Report CA20108



Annex 2 PR2 Chair



Annex 2a PR2



Annex 3



Annex 4



Annex 5

202RapporteurReview CA20108 Agroecoinfo\_Lalic\_KcBook\_Report\_Meeting D4.1\_Report.pdf



Annex 6 Summary  
of deliverable\_status\_