



Draft Minutes

of CA20108 FAIRNESS General and 6th MC meeting

Date: April 9, 2025

Location: University of East Sarajevo, Stefana Nemanje 5

71123 East Sarajevo, Republic of Srpska, Bosnia and Herzegovina

8:15 - 8:30 Log in of online participants

Link: <https://us06web.zoom.us/j/87110697139?pwd=bvst7qaPY7qYuaS9yFbcbjNzNliH2m.1>

The GM and MC meetings followed the 3rd CA20108 internal conference. The conference program is listed in Annex 2.

31 CA20108 members participated to the GM and MCM, 21 out of them the MC members. 9 MC members participated on line. List of participants is in Annex 1.

General meeting (Chair: Josef Eitzinger)

1. Adoption of agenda

The agenda as listed in Annex 3 was adopted unanimously.

2. Current status of Deliverables realization

Due to the absence of B. Lalic deliverables issue was presented by Ana Firajn Sremac.

The overall status of the deliverables is in Annex 4. There is a little delay in Guideline book publication. Nevertheless, the manuscript is ready and the order for both online and hard copy version was sent to the publisher (Springer Nature) for further processing.

3. Science communication status and future plans (by P. Marčič).

The SciCOM plan is steadily implemented by completing and filling the FMP base (Currently 17 networks on the FMP Dashboard) the activities on the Farness web site spikes before planned meetings and events. The full report is listed in Annex 5.

4. Progress reports of WGs 1-4 (S. Savic, M. Roantree, S. Orlandini, T. Weidinger)

WG1,2 and 4 have brought the progress reports. Due to the absence of WG3 leader the report will be delivered later and added to the GM minutes. The progress reports are in Annexes 6- 9.

5. Budget status (P. Nejedlik)

The overall budget allocated for the last budget year is 172999.1€, out of it is 150434€ is allocated for scientific purposes.

Work and Budget Plan Summary

| A. COST Networking Tools | EUR |
|--|------------|
| (1) Meetings | 72,100.00 |
| (2) Training Schools | 37,440.00 |
| (3) Mobility of Researchers and Innovators | 10,000.00 |
| (4) Presentation at Conferences organised by Third Parties | 5,000.00 |
| (5) Dissemination and Communication Products | 24,894.00 |
| (6) Other Expenses Related to Scientific Activities (OERSA) | 1,000.00 |
| B. Total Science Expenditure (sum of (1) to (6)) | 150,434.00 |
| C. Financial and Scientific Administration and Coordination (FSAC) (max. of 15% of B) | 22,565.10 |
| Total Grant (B+C) | 172,999.10 |

The expenditures before Sarajevo meeting reached 12083.42€ (CG meeting in Sarajevo-9675.8, dissemination materials-607.62, Grants-1800). The budget is healthy as WG3 meeting in Florence was canceled and the participation to Sarajevo meeting is lower than expected.

6. G.-J. Steeneweld - Grant managements status 15:00-16:00 MCM

Three grants were approved so far in total sum 6467€ (1800€ already paid). Further applications are opened.

Management committee meeting (Chair: Josef Eitzinger)

MC members from 19 participating countries were presented at the MC meeting. This ensures the voting quorum.

Management committee meeting summarized the discussion from the general meeting and planned the further activities for the last year.

The plan comprises the organization of the 4th summer school in Ancona, IT as well as CA20108 workshop at the same place in the week 9-13 June 2025.

The WG3 face to face meeting was cancelled due to the organizational matters and will be replaced by on line meeting in due time.

WG1,2 and 4 face to face meeting planned in Cardiff, UK in May 2025 was also cancelled and will be organized face to face in different time. Local organizer Tania Sharmin will give the options for September 2025.

Due to the healthy budget the internal workshop in Ancona was set for 2 days and the number of participants was slightly increased.

The discussion ended up with following MC decisions:

- MCM6D1 The MC approves the MCM 5 Minutes and agrees with the realization of the completed activities.
- MCM6D2 The MC agrees with the implementation of existing Grants presented in the Grant awarding coordinator report.
- MCM5D3 The MC approves the KSP status and its run beyond the Actions lifetime by Dublin City University.
- MCM6D4 The MC approves the suggested plan for co-organizing of the TS in Ancona, IT on 9-13 June 2025. The Program will be done in cooperation with RTC WMO and AIAM.
- MCM6D5 The number of students supported by CA20108 will not exceed 15, the number of lecturers supported by CA20108 will not exceed 7. DA for students is set for 160Euro.
- MCM6D6 WS event „Organizing Micrometeorological Measurements – A Practical Guide For Beginners“ for researchers and practitioners on organizing micrometeorological measurements will be organized for 12-18 participants in Ancona on 10-11 June 2025.
- MCM6D7 WG3 meeting will be organized as on-line meeting in May 2025.
- MCM6D8 The MC approves the WG1,2 and 4 reports over the WGs activities.
- MCM6D9 The MC agrees to change the topic of the proposed WS in Ancona to „The aim is to provide participants with hands-on guidance and expert advice on selecting appropriate sensors, installing instruments, and setting up reliable measurement systems using our new book, “Micrometeorological Measurements – An Introduction for Beginners”, which is a comprehensive and practical guide tailored to those stepping into the field of meteorological measurements at microscale.
- MCM6D10 MC decided to cancel WG1 meeting in Cardiff and to organize instead a WG4 meeting in Cardiff in September 2025.
- MCM6D11 The MC requires the WG3 leader to deliver the activity report in written.

List of Annexes

- Annex 1 List of participants
- Annex 2 Agenda 3rd Fairness conference
- Annex 3 Agenda CA20108 4th GM and 6th MC meeting
- Annex 4 Deliverable_status_09-04-2025
- Annex 5 Science Communication report
- Annex 6 WG1 Progress report
- Annex 7 WG2 Progress report
- Annex 8 WG3 Progress report
- Annex 9 WG4 Progress report

Annexes are enclosed in separate files