

MINUTES from MC meeting on April 23, 2024

Location: room EG49, University of Natural Resources and Life Sciences (BOKU), Vienna, Gregor Mendel Str. 33, A-1180 Vienna, Vienna, Austria

09:30 – 10:00

Log in of online participants

10:00 – 11:00

1. Opening (B. Lalic)

The chair of the Action welcomed the participants to the meeting and opened the session. The adopted Agenda and the list of participants are in the **Annex 1**. MC members of 16 countries were presented at the meeting – the quorum for MC voting was not reached. Thus, the voting on proposed decisions will be organized in evoting form.

2. Status and check of the MC decisions from the MCM4 (P. Nejedlik, B. Lalic).

All the decisions and their implementation from the MCM4 were checked and approved.

MCM5D1 The MC approves the MCM 4 Minutes and agrees with the realisation of the completed activities.

3. Summary review of the activities from the last MCM (B. Lalic)

Since the last MCM, the FAIRNESS activities have concentrated on maintaining and enhancing the established infrastructure. Specifically:

WG1: Efforts have been dedicated to developing a gap-filling methodology and drafting an overview paper on urban micrometeorology. WG2: The FMP 2.0 is currently in use and undergoing improvements. Ongoing case studies continue, with one new study established, and transferrable skills testing has been expanded to the AI community. WG3: FAIRNESS Conference was organised in Rome (September 2023). WG4 – Work on the “Guidiline ...” is in full force. Additionally, efforts on transferable activities have begun to lay a solid foundation for the FAIRNESS Sustainability Plan.

4. Budget status 2024 (P. Nejedlik)

The GH representative gave a brief review of both 11/2022-10/2023 and 11/2023-10/2024 budgets. Further to that the suggested rise of the present budget offered by the COST office was discussed. The final structure of the increased budget agreed by the MC is in **Annex 2**.

MCM5D2 The MC agrees with the suggested appositioned budget for the financial period 11/2023-10/2024.

11:00-11:30 coffee break

11:30-13:00

5. Status of the grants and STSMs in 2024 (G.J. Steeneveld).

The grant awarding coordinator presented the status of grants awarded and completed. There were 3 STSTs awarded, one of them was completed. Its description is listed in **Annex 3**. The call is opened for further applications for all grants and STSMs until the respect to available budget.

MCM5D3 The MC agrees with the implementation of existing Grants presented by the Grant awarding coordinator.

MCM5D4 The MC suggests to put all the STSM and Grant reports on the Action's web site. The web administrator will do so.

6. KSP status management status (M. Scriney).

The KSP activities continue. The status and the KSP updates are described in **Annex 4** within the WG2 Activities.

MCM5D5 The MC approves the KSP status and its progress plan.

7. Involvement of the third states (P. Nejedlik)

One of the Action's objectives is to involve the researchers and innovators from ITC & NNC. There is a number of active participants from ITC but none from the NNC. Egyptian experts expressed their wish to participate. They sent a presentation to the Roma workshop and prepared a presentation to Vienna GM. They are asking for the acceptance officially participate to CA20108.

MCM5D6 The MC approves further involvement and official participation of Egyptian experts to the Action's activities.

8. Status of upcoming events: a) WG1&2 meeting (Dublin, Ireland - M. Roantree), b) SS3 (Budapest, Hungary) (T. Weidinger), c) WS3 (Barcelona, Spain) (B. Lalic, D. Bilcik). Selection criteria update and MC voting.

a) WG1&2 meeting (Dublin, Ireland) is fully prepared, the Invitations were distributed according to the selection list. Dr. Julian Szymanski was added to the list of participants.

b) SS3 (Budapest, Hungary). SS3 is under preparation. The detailed organization and working plan is in **Annex 5**.

c) WS3 in Barcelona, Spain is under preparation. As there is no local organizer the suggestion is to organize the WS in the premises of Historical University of Barcelona in parallel with the EMS2024. The organizers of the EMS2024 were announced in this respect. The abstract collection is going on via the internal web page of CA20108.

WG2 ask for a meeting in the second half of June 2024. Due to the healthy budget the meeting can be organized both on line or in the hybrid version.

MCM5D7 The MC approves the suggested plan for the organization of the TS in Budapest on 10-15 June 2024.

MCM5D8 The MC encourages WG3 leaders to proceed with the organization of the Barcelona workshop.

MCM5D9 The MC approves the WG2 meeting in Novi Sad in the second half of June 2024.

9. Presentation of new members/participants

New MC members (substitutes) Julian Szymanski, Tania Sharmin and Nina Nikolova introduced themselves by short presentations regarding their activities in the field of micrometeorology and data handling.

13:00-14:30 Lunch break

14:30-16:00

10. Current status of SCiCom document.

Science Communication Coordinator P. Marcis presented updated SCi Com document. The last version was shortly discussed and recommended for the approval by the MC. The current status of SCiCom is in **Annex 6**.

MCM5D10 The MC approves the workflow and the structure adopted and scheduled in the on-line discussion.

11. Summary from WG1, WG2, WG3 and WG4 activities – overview of meetings (planned/organised), deliverables (planned/organised), review of active participants (WG leaders) C

See point 12 of the Agenda.

16:00-16:30 coffee break

16:30-17:30

12. Summary from WG1, WG2, WG3, and WG4 activities – continues

Cumulative information about the WGs activities is in **Annexes 4 and 7-9**.

MCM5D11 The MC approves the the WGs reports over the WGs activities.

13. WBP 4, Final report and Final conference discussion.

According to planned activities till the end of PR3 WBP3 is evaluated and expanded based on additional funds which will be available.

14. Sustainability of FAIRNESS action, Part 1 (M. Roantree)

One of the main outputs of CA20108 is KSP. It was created and is in full operation under permanent upgrade until the end of the Action duration. There is an intention to prolong the operational use of KSP at least for 5 years beyond the end of the Action, it means until the end of 2030. The GH is willing to run the internal Action's web site which provides the link to the KSP until the respective date by using the financial sources from FSNAC.

As Mark Roantree attended the Sustainability Networking event at the Cost Offices in February 2024, he gave a presentation on how to prepare for sustaining the Action beyond the funding lifetime. Topics included: the Action's Network; Important Artifacts & Outputs arising from activities across the working groups, Funding for post-Action sustainability activities and a discussion around planning. The next activity/discussion around sustainability is planned for the WG2 Dublin workshop including FMP Sustainability and Maintaining FAIR data.

Annex 1 Agenda and List of participants

Agenda to MC meeting 5 of CA20108 on April 23, 2024

- 1.** Opening (B. Lalic)
- 2.** Status and check of the MC decisions from the MCM4 (P. Nejedlik, B. Lalic).
All the decisions and their implementation from the MCM4 were checked and approved.
- 3.** Summary review of the activities from the last MCM (B. Lalic)
- 4.** Budget status 2024 (P. Nejedlik)
11:00-11:30 coffee break

11:30-13:00
- 5.** Status of the grants and STSMs in 2024 (G.J. Steeneveld).
- 6.** KSP status management status (M. Scriney).
- 7.** Involvement of the third states (P. Nejedlik)
- 8.** Status of upcoming events: a) WG1&2 meeting (Dublin, Ireland) (M. Roantree), b) SS3 (Budapest, Hungary) (T. Weidinger), c) WS3 (Barcelona, Spain) (B. Lalic, D. Bilcik).
Selection criteria update and MC voting.
- 9.** Presentation of new members/participants

13:00-14:30 Lunch break

14:30-16:00
- 10.** Current status of SCiCom document.
- 11.** Summary from WG1, WG2, WG3 and WG4 activities – overview of meetings (planned/organised), deliverables (planned/organised), review of active participants (WG leaders)

16:00-16:30 coffee break

16:30-17:30

12. Summary from WG1, WG2, WG3, and WG4 activities – continues

13. WBP 4, Final report and Final conference discussion.

14. Sustainability of FAIRNESS action, Part 1 (M. Roantree)

Participants to 5th MC meeting of CA20208				
	First Name	Last Name	country	status
1	Josef	Eitzinger	Austria	in person
2	Stefan	Stjepanovic	B&H	in person
3	Nina	Nikolova	Bulgaria	in person
4	Michal	Lehnert	Czech Republic	in person
5	Anastasia	Paschalidou	Greece	in person
6	Tamas	Weidinger	Hungary	in person
7	Michael	Scriney	Ireland	in person
8	Filiberto	Altobelli	Italy	in person
9	Julian	Szymański	Poland	in person
10	Branislava	Lalic	Serbia	in person
11	Stevan	Savic	Serbia	in person
12	Dusan	Bilcik	Slovakia	in person
13	Peter	Marcis	Slovakia	in person
14	Pavol	Nejedlik	Slovakia	in person
15	Matej	Ogrin	Slovenia	in person
16	Emine	Tanir Kayikci	Türkiye	in person
17	Levent	Saylan	Türkiye	in person
18	Tania	Sharmin	United Kingdom	in person
19	Stefan	Brönnimann	Switzerland	on line
20	Gamil	Gamal	Egypt	on line
21	Teresa	Afonso do Paço	Portugal	on line
22	Mark	Roantree	Ireland	on line
23	Pirjo	Peltonen-Sanio	Finland	on line
24	Margarita	Choulga	United Kingdom	on line

Annex 2 Budget

Original budget approved by the MC and COST Office in WBP

Financial period: AGA-CA20108-2 From 01/11/2022 to 31/10/2023

Funds available to spend globally: EUR 5 937.58

Total	Grant budget (a)	Expenditure					Delta (g=f-a)
		Actuals (b)	Accruals (c)	Total (d=b+c)	Forecast (e)	Total (f=d+e)	
Meeting	80 581.06	74 856.97	0.00	74 856.97	0.00	74 856.97	-5 724.09
Training School	35 600.00	44 168.41	0.00	44 168.41	0.00	44 168.41	8 568.41
Short-Term Scientific Mission Grant	9 285.00	3 144.00	0.00	3 144.00	0.00	3 144.00	-6 141.00
Virtual Mobility Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inclusiveness Target Countries Conference Grant	2 400.00	1 000.00	0.00	1 000.00	0.00	1 000.00	-1 400.00
Dissemination Conference Grant	2 671.70	1 500.00	0.00	1 500.00	0.00	1 500.00	-1 171.70
Dissemination and Communication Products	10 200.00	10 506.64	0.00	10 506.64	0.00	10 506.64	306.64
Other Expenses Related to Scientific Activities (OERSA)	1 000.00	624.16	0.00	624.16	0.00	624.16	-375.84
Virtual Networking Support Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Networking expenditure	141 737.76	135 800.18	0.00	135 800.18	0.00	135 800.18	-5 937.58

Suggested additional budget for the financial period 11/2023-10/2024

Action number	Networking tool	existing / new (yes/no)	Short description and rationale	Location/ Dates	Σ €
CA20108	Training school co-organizing	no	Setting up co-organizing micro-meteorological course within the agrometeorological training schools of WMO.	Padua, IT, 24-28/06/2024	5 000
CA20108	2-3 STSM	yes	more STSMs		4 000

CA20108	2-3 ITC Conference Grants	yes	support for ITC young scientist, preferably to EMS conference and CA20108 workshop		5 500
CA20108	CA20108 workshop	yes	CA20108 workshop will be organized in parallel with the EMS conference. Higher participation is expected from CA20108 participants.	Barcelona, E, 5-6/09/2024	8 000
CA20108	Dissemination	yes	Open access publication costs		1 000

Add.budget **23 500**
FSAC **15%**

Additional budget (incl. FSAC) 27 025

Suggested increased budget for the period XI/2023-X/2024

New	budget		plan			
WG Bamberg	5930		5930		Summary	
WG N. Sad	9230		9230		Meetings	71788
GM Vienna	22834		22834		TS	55825
Vienna WG4	1000		1000		Grants	24050
WG Dublin	10830		10830		Disem	17000
Workshop Barcelona	13964	8000	21964		OERSA	887
Training school BTS	8302		8302			169550
Training school BUD	42523		42523			
Training school PAD		5000	5000			
Grants	14550	9500	24050			
Dissem	16000	1000	17000			
OERSA	887		887			
Total	146050	23500	169550			

Annex 3 Approved Grants applications

Type	Name	Amount	Status
STSM	Zeynep EREN	2500€	pending
STSM	Setareh Amini	2000€	pending
STSM	Branislava Lalic	1650€	completed

Annex 4 WG2 of CA20108 activities

WG2: FMP: Feedback, WG2 Updates and New Activities

Michael Scriney
Dublin City University

WG2 - Development and implementation

CA20108 – FAIRNESS

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Annex 5 SS3 of CA20108 organization



3rd FAIRNESS Summer School,
Budapest, 10-15 of June 2024



ELTE
EÖTVÖS LORÁND
UNIVERSITY

Location:

- ELTE Eötvös Loránd University, Budapest, Hungary
- in collaboration with
- HungaroMet, and
 - HUN-REN Centre for Agricultural Research



Topics of the summer school:

to support the participants in their first steps of micrometeorological measurements and data analysis via small group project works.

Annex 6 SCiCom status

Science Communication plan

current state and future development

Peter Marčiš

Science Communication Coordinator
COST CA20108 FAIRNESS



Vienna, 24.04.2024

Annex 7 WG4 of CA20108 activities

MCM/GM MEETINGS – VIENNA, AUSTRIA, APRIL 23TH AND 24TH 2024

Working group 1 – Summary of activities

Stevan Savić

University of Novi Sad, Faculty of Sciences, Novi Sad, Serbia

WG1 – Networking and Communication

CA20108 - FAIRNESS



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Annex 8 WG3 of CA20108 activities

- D 3.3 Report on the application of the results of the FAIRNESS action - has been finalized and delivered.
- the organization of future deliverables is underway, in particular the one being delivered to M30;
- 2. Communication and dissemination plan has been finalized. Mirko is finalizing the first draft of the scientific communication and dissemination plan, he will share it shortly;
- 3. Need to have a database, with fields identical to those of the Costs portal (used for the interim report), which will be urgently disseminated within the consortium, was discussed. Mirko would have reported this need to Branka;
- 4. Possibility of co-organizing (FAIRNESS-AIAM) an edition of the International School of Agricultural Meteorology on Microclimate, in the city of Ancona on the occasion of the annual conference of the Italian Agrometeorological Society AIAM, was discussed;
- 5. The scientific committee of the Workshop on microclimate scheduled in Barcelona in the first part of September is being finalized. At the moment the members of WG3 are evaluating the abstracts received and organizing the program. However, the organizational
- 6. Logistical aspects cannot be followed due to the distance from the place where the event is held; about it members asks for more details.
- 7. Due to the poor adherence to WG3 by the members of this Cost action, in any case, operational difficulties are encountered in completing the initiatives planned within this work package.

Annex 9 WG4 of CA20108 activities