

CA20108 Working Group 2 Meeting

Meeting 04 (Task Leads): Sep 19 2022 @ 4pm CET

Minutes

Attendees:

Mark Roantree (chair), Branislava Lalic, Ana Sremac, Bruna Oliveira, Kosana Suvocarev, Michal Lehnert, Stevan Savic, Elke Eichelmann

After welcome and agreement on the agenda, the meeting progressed with presentation from 4 task leads.

- Task 1. KSP Status, Milestones, Plans (Mark).
A presentation was given on the design and construction of version 1 of the Knowledge Sharing Platform. The 3 different forms of metadata necessary to upload datasets was presented with an agreement that final decision on mandatory v optional fields to be made after rollout at the MC meeting in Riga.
Action: Mark to deliver a presentation at the Riga meeting on September 27th.
- Task 2: Pilot Datasets and Applications (Elke). Plans for the survey have been updated with an action to send to all cost action members shortly.
Action: This will require a full email list as the membership is quite large now. Branislava to confirm the latest email list.
- Task 3: Case Study Design (Ana): Very low feedback was received in request for potential case studies, leading to slower than expected progress on this task. However, there is a plan to re-engage the Cost Action members.
Action: More targeted requests, together with involvement from Task 2 and interaction with WG1 after KSP rollout.
- Task 4: Skills & Knowledge Enhancement (Kosan and Branka): Presented a discussion on the challenges of multi-disciplinary research (eg. Climate scientists and physicists) and approaches to tackle the issue within the framework of the cost action.

The Riga meeting was discussed where issues regarding finance was highlighted in terms of the numbers that can be accommodated at in-person meetings. The issue of communication was highlighted where some WG members may not be on the mailing list for meetings.

Action: Branislava to confirm that website has latest mailing list.

It was agreed that the next WG2 meeting should take place in October/November with a full invitation to all WG2 members, with presentations by all task leads.

Meeting closed at 5pm CET.

MCM Meeting in Riga: WG2 Minutes

Monday 26th

The first presentation by WG2 lead, Mark Roantree, focused on wider WG2 activities.

WG Lead presented an update from the Workshop in Bern (May 2022) and the WG2 Zoom meeting on 19th September 2022. The agreed metadata specification for the KSP was presented (Network, Site & Sensor metadata) which included a discussion on the uploading of bulk data. The meeting concluded with a rollout plan for the KSP.

Action for Tuesday 27th Meeting: Wider Discussion on the format of files for Bulk Uploads & More detail on the rollout plan (to who and by when)

Tuesday 27th

The first presentation by WG2 lead, Mark Roantree, focused on KSP development and rollout. It also included a demonstration of KSP V1.0 by the developer, Michael Scriney (WG2 Cost Action member).

The presentation began with a discussion on KSP V1.0 with a focus on design and functionality of this initial version.

The use of Zenodo is in test mode only as once a dataset is uploaded to Zenodo, it is given a DOI which is very difficult to delete. Thus, we only ever want real data being uploaded and never test data. The first rollout version will use Zenodo in test mode.

An explanation was provided for how User/Pass is delivered to a set list of volunteer testers. This will not be publicly available during this careful testing of KSP.

The Management of large files was also discussed in terms of the overhead it places on the KSP server. This overhead is eliminated if data uploaders have their own Zenodo accounts. A decision was made that Zenodo accounts are required for those wishing to upload datasets.

A discussion on Bulk Loading took place: How prescriptive should we be? Should we allow Multiple formats?

Action for Wednesday 28th Meeting: Draw up a final set of modifications for KSP before rollout.

Wednesday 28th

The WG2 lead, Mark Roantree, presented a review of what was discussed at the previous meeting with a request for clarification and confirmation across all points of KSP edits and rollout plan.

11 Cost Action members were identified as volunteer testers for KSP 1.0.

Detailed discussion was had around the area of KSP front page, Upload by Network & Upload by Site, Publish mode for the KSP, & Bulk Upload functionality.

It was agreed that the priority was to make the KSP available to testers ASAP. This may result in only incorporating high priority requests to the software.

Actions:

Michael to upload edited version as soon as completed or within 2 weeks to release a version with a list of still outstanding features.

Mark to send information email to volunteer testers.