

**Draft Minutes
of the second Management Committee Meeting of COST Action CA20108
“FAIR NETwork of micrometeorological measurements” (FAIRNESS)**

**Novi Sad, Serbia
1.4. 2022**

1. Welcome and adoption of the Agenda

The chair of the Action B. Lalic invited the participants to the meeting, suggested points of the Agenda and opened the plenary session. Agenda is in Annex 1, List of participants is in Annex 2.

2. Planning STSMs

Draft plan and outline of STSMs was presented by Gert-Jan Steeneveld. It was suggested that in addition to STSM report an extended abstract of the STSM results will be published on KSP or webpage of the Action. The Draft plan and outline will be presented at Actions web site after it is completed.

MCM2D1 The MC approved the “Draft plan and outline of STSMs” with proposed addition.

3. Summer school organization

(SS1) should be organised in Jois/Vienna, Austria, last week of June 2022. Title of the SS1: “Homogenization of the micrometeorological station networks data”. Proposed program

1. Introduction to calculus.
2. Measurement methodologies (AWSs, low-cost sensors, mobile measurements, satellite measurements)
3. Set up of micrometeorological measurements (selection of location, instrument installation and calibration)
4. Different approaches to quality control and data gap filling
5. From field to people: FAIR data.

Timing of activities: Invitation and selection of trainers (4.4.) and students (25.4./closing at 16.5.). CORE group decision on program - 22.4. CORE group decision on participants- 23.5.

Scientific and organizing committee of SS1: Josef Eitzinger, Tamas Weidinger, Moshe Mandelmlch.

In case the premises in Jois are not available Vienna, AT was suggested as alternative place of SS1.

MCM2D2 The MC approved the organization of the Summer school as described in point 3 of the MCM2.

4. Web site and KSP design and implementation

No activities have been done so far regarding the Actions web site and KSP. During the discussion Earth Science institute of SAS (Pavol Nejedlik) and Dublin City University (Mark Roantree) agreed to implement the above mentioned instruments. The work will start in April with the first outline of web site in the end of May.

MCM2D3 The web site will be developed and maintained according to the COST rules by Earth Science institute of Slovak Academy of Science.

MCM2D4 The Micromet Knowledge Share Platform will be developed and maintained by Dublin City University.

5. Video material on AWSs in urban areas

Stefan Broennimann with collaborative proposed to produce video material related to installation of AWSs in urban areas. The production of video material will need a certain service from the media. Final material will be used for the Action`s promotion and dissemination purposes.

MCM2D5 The MC agreed on the production of an video on AWSs installation of in urban areas including necessary service contractual support from media.

6. Action logo

Four proposals for CA20108 Logo were produced and received by Actions chair. The proposals will be circulating among the MC members and final logo will be selected according to majority of votes.

MCM2D6 The MC decided upon voting procedure on selecting the Actions logo.

7. Time and place of the internal workshop WS1

After MCM1 Gunte Kalvane offer to host WS. Time and place: Riga (Latvia), 26.-30.9.2022. Since Gunte Kalvane is not present backup host is Pavol Nejedlik (Local organiser), time and place: Smolenice (Slovakia), 26.-30.9.2022. After MCM2 Branislava Lalic will contact Gunte Kalvane to confirm her role as local organiser of WS1.

MCM2D7 Time and place of the WS1 is Riga (Latvia), 26.-30.9.2022. The backup host is Smolenice (Slovakia), 26.-30.9.2022.

8. Next meetings

Due to importance of more intensive work on KSP development, joint WG1+WG2 meeting of selected participants involved in design of KSP is proposed. The identification of in person participants will be done by WGs leaders.

Next General meeting will be organized in spring 2023. The representative of Slovakia suggested a Congress Centre in Smolenice, Slovakia. Pavol Nejedlik will check the available dates for the meeting.

MCM2D8 The MC approved WG1 and WG2 joint meeting in Bern, CH on May 31, 2022.

MCM2D9 The MC agreed with organization of the next General meeting in Smolenice, SK in spring 2023. The exact date will be decided based on the availability of the Congress Centre.

The Actions chair thanked the participants and closed the meeting.

List of MC decisions

MCM2D1 The MC approved the “Draft plan and outline of STSMs” with proposed addition.

MCM2D2 The MC approved the organization of the Summer school as described in point 3 of the MCM2 Minutes.

MCM2D3 The web site will be developed and maintained according to the COST rules by Earth Science institute of Slovak Academy of Science.

MCM2D4 The Micromet Knowledge Share Platform will be developed and maintained by Dublin City University.

MCM2D5 The MC agreed on the production of an video on AWSs installation of in urban areas including necessary service contractual support from media.

MCM2D6 The MC decided upon voting procedure on selecting the Actions logo.

MCM2D7 Time and place of the WS1 is Riga (Latvia), 26.-30.9.2022. The backup host is Smolenice (Slovakia), 26.-30.9.2022.

MCM2D8 The MC approved WG1 and WG2 joint meeting in May/June 2022.

MCM2D9 The MC agreed with organization of the next General meeting in Smolenice, SK in spring 2023. The exact date will be decided based on the availability of the Congress Centre.

Annex 1 Agenda

1. Welcome and adoption of the Agenda
2. Planning STSMs
3. Summer school organization
4. Web site and KSP design and implementation
5. Video material on AWSs in urban areas
6. Action logo
7. Time and place of the internal workshop WS1
8. Next meetings

Annex 2 List of participants



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MEETING ATTENDANCE LIST (MANAGEMENT COMMITTEE MEETING - 2022-04-01)

The attendance list provides the names of the participants who confirmed attendance via their personal e-COST invitation link.

Meeting Title: General meeting			
Meeting Reference: E-COST-MEETING-CA20108-000422-d4rc1480		Action Number: CA20108	
Meeting Administrator: Dusan Blizick		E-mail: geofidubi@savba.sk	
Management Committee - Management Committee meeting (Start Date: 2022-04-01 End Date: 2022-04-01)			
Nr	Participant	Country	Signature
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